

## Request for Driver Licence History Search for Proof of Beginner Driver Education Course Completion

**This request is not a Driver Record.**

Please note that the cost for each search is \$12.00.

In order for us to process this request we require the following information.

Asterisks (\*) identify information that must be provided to fulfil an order.

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### Driver Licence Information

Full name (as it appears on the Driver Licence) \*

Date of Birth (yyyy/mm/dd) \*

Telephone Number \*

Ontario Driver Licence Number \*

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### Method of Payment

Cheque

Money Order

Payable to: **"Minister of Finance"**

Mail to \*

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The Driver Licence History (DLH) search can only be requested by the licence holder, as it contains personal address information. A separate application must be completed and signed by each applicant.

**Please mail your request and payment to:**

Data Access Unit  
Licensing Administration Office  
Building A, Room 160  
2680 Keele Street  
Downsview ON M3M 3E6

The processing time for your DLH search request may take 10 to 15 business days and it will be mailed to you.

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Signature of applicant \*

Date (yyyy/mm/dd) \*

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Personal information contained in this form is collected under the authority of section 205 of the *Highway Traffic Act* and is used to evaluate fitness to operate a motor vehicle and to administer the driver's licence program. For enquiries related to the collection of personal information, contact the Supervisor, ServiceOntario Telephone Enquiry Unit, Ministry of Government Services, Building A, 2680 Keele St., Downsview ON M3M 3E6, telephone number: 416 235-2999 or 1 800 387-3445.

Under the *Highway Traffic Act* (HTA), the maximum penalty for making a false statement is a fine and/or imprisonment and/or a driver licence suspension.